

# CITY OF DETROIT FISCAL 2001/02 BUDGET

## AGENCY 32 LAW

### MISSION

The mission of the Law Department is to deliver excellent and efficient legal counseling and representation to the Executive and Legislative branches of City government as mandated by the City Charter.

### DESCRIPTION

The Law Department is headed by the corporation counsel, who is appointed by the Mayor. The Law Department is comprised of five law practice divisions: Administrative, Commercial, Labor/Workers' Compensation, Property/Environmental and Litigation. Each division, with the exception of the Administrative Division, is responsible for a discrete area of the law and is made up of several sections.

The Law Department is required, by Charter, to represent the City of Detroit in all civil actions or proceedings filed against the city. The corporation counsel may also prosecute any action or proceeding in which the city has a legal interest when directed to do so by the Mayor. The corporation counsel is the city prosecutor and shall institute, on behalf of the people, cases arising from the provisions of the charter or city ordinances, and prosecute all actions for the recovery of fines, penalties and forfeitures.

The Law Department is also responsible for providing advice and opinions to the Mayor, a member of City Council or the head of any city agency, for approving all contracts, bonds and written instruments and for drafting, upon the request of the Mayor or any member of City Council, any ordinance or resolution for introduction before City Council.

### GOALS

1. Maximize and monitor the level of client satisfaction with department services.
2. Provide effective, ongoing risk management advice and counseling to all City departments.
3. Ensure attorney preparedness for all legal proceedings and client contacts and the department's ability to consistently meet all deadlines.
4. Provide continuous professional skills training to all lawyers and staff to maximize the quality and efficiency of legal services delivered to the City.
5. Maximize the City's financial solvency and business growth through aggressive collection of City revenues, effective representation in claims and litigation for and against the City, and effective and timely advice and representation of the City in commercial and development transactions.

### DEPARTMENTAL FINANCIAL INFORMATION

	GENERAL FUND	TOTAL
EXPENDITURES	\$31,460,007	\$31,460,007
REVENUES	<u>3,726,332</u>	<u>3,726,332</u>
NET TAX COST	\$27,733,675	\$27,733,675
POSITIONS	219	219